

# How to Renew



## TELEPHONE

The City of El Monte Business Support Center can assist you with your renewal over the phone today at:

(626) 376-4679

Please make sure to have your account number available



## ONLINE

### RENEWING ONLINE CAN BE QUICK AND EASY!

You can renew your business license online from the comfort of your home or office

Please visit:

<https://Elmonte.HdLGov.com>

If you do not have your account and pin number please contact our Business Support Center



## BY MAIL

### Mail your completed form to:

City of El Monte  
Business Support Center  
8839 N. Cedar Ave #212, Fresno, CA 93720

OR Scan and email the completed form to [elmonte@HdLGov.com](mailto:elmonte@HdLGov.com)

If you did not receive a form by mail please contact our Business Support Center. A Tax Specialist will be happy to mail or email you a form immediately

**NOTE:** No payment will be required until your application has been reviewed and accepted. You will receive an email or telephone call verifying the receipt of application. After the business taxes are paid, a business license account number will be issued. A certificate will be mailed or e-mailed to you once the process is completed. Upon receipt of your license certificate, the City of El Monte Municipal Code requires it be posted in a conspicuous place at your place of business.



#### BUSINESS SUPPORT CENTER

8839 N. Cedar Ave #212 Fresno, CA 93720-1832 | Phone: 626-376-4679 | Fax: 909-348-0465 | E-mail: [elmonte.hdlgov.com](mailto:elmonte.hdlgov.com)