



Mobile Vendor Non-Cooking

Requirements:

1. Sellers Permit
State Board of Equalization
1521 W Cameron #300
West Covina, Ca 91791
(626) 480-7200

2. Health Certificate
Health Department
West Covina (626) 813-3380
Monterey Park (213) 881-4057

3. A copy of Insurance Policy
(Certificate of Liability)
 - a. Insurance *must not expire* during the term
Of the permit. *(No exceptions)*

 - b. Policy must include an endorsement naming the *City of El Monte, its City Council and its officers, agents and employees as additional insured.*

 - c. Policy must include an Endorsement which provides that *30 days written notice for cancellation of the policy for any reason* will be provided to the City of El Monte.

4. List of all vehicles operating in El Monte (from Insurance Company)

5. Copy of Route (MAP)

6. Copy of Vehicle Registration for all vehicles operating in El Monte

7. Only Ice Cream Vendors need:
Inspection from the Code Enforcement Department.
Please call (626) 580-2080 for Appointment. Submit the Inspection slip to the License Treasury Department.

8. Only Produce Vendors need:
Dept of Food & Agriculture
9350 Flair Dr. Suite 103
El Monte, Ca
(626) 288-7096

Permit Fees:

Mobile Vendor \$158.00

License Taxes:

License Tax Schedule (19)

Per Vehicle \$100.00
Processing Fee \$40.00
SB-1186 \$4.00



City of El Monte
Permit Committee

MOBILE VENDOR (NON-COOKING)
Standard Conditions

POLICE DEPARTMENT

- 133. Mobile vendors may not conduct business within three-hundred (300) feet of an open business licensed as an on-sale beer/wine or liquor establishment.
- 134. All litter must be picked up after each stop.
- 135. No more than two stops at the same location on private property within any one eight (8) hour period permitted. (Catering trucks and lunch wagons exempt)
- 136. All stops for purposes of conducting business shall be limited to a thirty (30) minutes maximum.
- 137. All traffic and parking regulations must be obeyed, specifically no blocking of driveways or parking in red zone.
- 417. Only drivers with a current California's Drivers License are permitted to operate the vehicle with this permit.
- 859. "Only individuals who possess and have on their person a valid and current photo identification card issued by the State of California or another government agency of the United States shall be inside the vehicle while vehicle is parked and conducting business."

PLANNING DEPARTMENT

- 138. Vehicles shall only be parked at the business from which it operates or on a commercial storage lot and shall not be serviced, stored or parked on residential zoned property in El Monte.
- 139. Provide complete address of locations where vehicles are stored, parked, and serviced.
- 140. Residential or commercial property in El Monte shall not be used in any way in connection with a Mobile Vendor business.
- 141. Outside display of merchandise is not permitted.
- 142. "For the purpose of this permit the only merchandise that may be stored with in the vehicle and/or sold from it shall be limited to ice cream, candy , beverages, and other edible products; and toys suitable for the use by children under the age of the eight(8) years. However, candy or any other edible products that are similar to or resemble a tobacco product (ie: candy cigarettes) shall not be stored in nor sold from the vehicle. Also, any toys that are similar to or resemble a gun or any weapon (ie: cap guns, etc), that explode or pop, contain gunpowder, or



contain any kind of flammable or explosive material, shall not be stored in nor sold from the vehicle.”

- 143. Vehicle subject to inspection by Code Enforcement and/or Planning Division.
- 964. Graffiti must be removed from vehicle(s) within seventy-two (72) hours following the application of the graffiti.
- 144. No mobile vendor shall conduct any business within the boundaries of the Parking and Business Improvement Area (Valley Mall).

FIRE DEPARTMENT

- 641. At no time are any type of Fireworks allowed to be sold by any mobile vendor within the City limits of El Monte,

LICENSE DEPARTMENT

- 148. Applicant must Provide copy of a current Health Department Certificate.
- 42. Applicant must provide proof of insurance which meets the standards set forth in **EMMC Section 3.24.160**. This insurance must be in effect throughout the term of the permit. Expiration / cancellation of a policy during the term of the permit shall be cause for immediate revocation of the permit.
- 150. The permit and license must be carried on each vehicle from which sales are conducted. Vehicle Stickers shall be placed conspicuously on each vehicle.
- 151. Applicant must provide a map of route and location stops within the City of El Monte and notify the License Department of any route or location stop additions and or changes. This information will be kept confidential.
- 51. Pursuant to **EMMC Section 5.12.260**, all other City fees and taxes must be paid in full as a prerequisite to the issuance of this permit. Should the permit holder default on the payment on any fee tax due the City by any provision of law or of this Code, this permit shall become invalid.

CODE ENFORCEMENT

- 403. No Ice Cream mobile vendors, nor Cooking and Non-cooking Mobile Vendors shall be permitted in or upon any public street or other public place (Except the El Monte Civic Center) within three-hundred (300) feet of the nearest property line of any property upon which a public school, building, educational institution, or a trade school is located.
- 405. Anyone driving a motorized vehicle, as defined by the California Vehicle Code, shall have and carry a valid California driver's license at all times; and shall surrender the driver's license to any Police Officer and/or Code Enforcement Inspector upon demand.
- 406. The maximum number of stops on any given section of street between two (2) controlled sections, both sides of the street inclusive, shall be no more than two (2) per eight (8) consecutive hour period.



130. Do not park in or on parking lots provided for City Parks.
131. When stopping at a City Park, vehicle must be parked on a curb adjacent to the Park so customers do not have to cross the street from a Park.
132. Provide one (1) trash container for customers use.

(PRODUCE TRUCK ONLY)

323. Applicant must provide a copy of current "Market Enforcement License" to verify compliance with the Produce Dealers Act/Processors Law of the State of California prior to the issuance of an El Monte Business Permit.