



PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION
REQUEST FOR PROPOSALS
STORMWATER URBAN MASTER PLAN 2023
January 2023

IMPORTANT DATES

RFP ISSUED	January 26, 2023
REQUEST FOR INFORMATION DEADLINE: 5:00 PM	February 2, 2023
RELEASE OF INFORMATION REQUESTED	February 9, 2023
PROPOSAL DUE DATE/SUBMISSION DEADLINE: 5:00 PM	February 23, 2023
AWARD DATE	April 2023
APPROXIMATE START DATE	May 2023

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- A – Sample Fee Proposal Form
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1. Overview

The City of El Monte (City) is comprised of an area of approximately 10 square miles in Los Angeles County (County), California. It is a major metropolis located in the hub of San Gabriel Valley with a racially and ethnically diverse population. The City is located west of the interchange of Interstate 605 and 10, approximately 12 miles east of Downtown Los Angeles. It is a residential, industrial, and commercial city in the heart of the San Gabriel Valley within the Los Angeles County of California.

The City, located below the mountains, is relatively flat, and is between two major drainage features, the San Gabriel River and the Rio Hondo. The Rio Hondo is a tributary of the Los Angeles River. The Rio Hondo also links the double watersheds of the Los Angeles and San Gabriel Rivers. Although it is now a major tributary of the Los Angeles River, the Rio Hondo once formed the main bed of the San Gabriel River.

The City is seeking a qualified Civil Engineering Consultant to develop a Stormwater Urban Master Plan (Master Plan) to assist with compliance of the National Pollutant Discharge Elimination System (NPDES) Permit, Order No. R4-2021-0105, Permit No. CAS004004 (MS4 Permit) and the approved Watershed Management Program. The Master Plan shall be completed by April 30, 2024, for approval by the City.

The City is required to comply with the Municipal Separate Storm Sewer System (MS4) permit issued by the Los Angeles Regional Water Quality Control Board (LA RWQCB). The MS4 permit requires the City to implement Best Management Practices (BMPs) that would improve water quality in the Los Angeles River Watershed and the San Gabriel River Watershed. To meet water quality requirements, the City drafted the Watershed Management Program (WMP) which addresses water quality issues by implementing institutional and infrastructure BMPs for local and regional projects. Green Infrastructure (GI) and Low Impact Development (LID) Projects are designed to capture and treat and/or infiltrate runoff from all drainage areas in the Los Angeles River Watershed and the San Gabriel River Watershed. To be in compliance, the City is required to manage runoff by implementing local or centralized regional projects that result in the maximum amount of pollutant reduction practicable for bacteria, metals, and Nitrogen Compounds.

Understanding the magnitude of project and compliance costs, the WMP highly recommends that stormwater projects have multi-benefit functions such as capture, infiltrate, treat and re-use in order to demonstrate water resource sustainability and resiliency. Community and Regional benefits should also be considered in project selection and development.

The passage of Measure W in 2018, which became the Safe Clean Water Program (SCWP), created a comprehensive, regional plan to address how we capture water and how we can reduce our reliance on imported water. The SCWP's goals include improving and protecting water quality; capturing rain and stormwater to increase safe drinking water supplies and preparing for future droughts; and protecting public health and marine life by reducing pollution, trash, toxins, and plastics entering Los Angeles County waterways, bays, and beaches.

Of the estimated \$144 million Safe Clean Water Program for FY22-23, an estimated \$1.11 million was allocated for local stormwater projects and programs for the City of El Monte (SCWP Municipal Program funding).

The objective of the Master Plan is to develop a short-term (10 year) and long-term (20 year) planning tool that will identify potential local and regional GI Projects and LID Projects to collectively meet the City's water quality compliance goals. The Master Plan shall incorporate factors in the BMP selection such as, but not limited to, City's planned Capital Improvement Projects, private development projects, Los Angeles Region Imagery Acquisition Consortium (LARIAC) to generate planimetric data, land use, hydrology, historical high groundwater levels, storm drain and sanitary sewer systems, in considering opportunities of potential projects. The Master Plan shall include for each proposed project a fact sheet: cost estimates, summary pollutant reduction per project, cost benefit analysis, conceptual site plan(s), and BMP alternatives.

2. SCOPE OF SERVICES

The Scope of Services may be modified through negotiation and/or by written addendum issued by the City, will be made a part of the Agreement.

The Consultants shall review all the tasks listed below as a minimum requirement and use a basis to develop their cost proposal. Proposing Consultants shall bear all liability, including financial, to correct any errors or omissions in their proposal.

The Consultant shall conduct the following tasks and all administrative tasks necessary to complete this Project. Proposing Consultants are expected to use this Scope of Services as a guide only.

The Consultant shall provide the following to develop the Master Plan:

Task A – Project Management: Consultant shall prepare a project schedule and conduct monthly update status meetings. Consultant shall develop a schedule using MS Project to include, but not limited to, delivery milestones, 3–4-week City review periods (50%, 75%, and 100%), progress meetings, public outreach meetings, etc. Project schedule shall be updated monthly and submitted prior to monthly Progress Meetings. Consultant shall conduct monthly virtual Progress Meetings with City Staff to provide status of specific tasks, pertinent deliverables, etc.

Consultant shall also attend four (4) meetings with City Staff at the City at kick-off and each plan delivery dates (50%, 75%, and 100%). These on-site meetings shall replace regular monthly Progress Meetings.

Task B – Data Collection and Review: Consultant shall research, gather, and review all available documentation related to the LA County storm drain system within City limits, water mains, El Monte and LA County sanitary sewer system infrastructure within the City limits, zoning, City's Capital Improvement Program, Los Angeles

Region Imagery Acquisition Consortium (LARIAC) to generate planimetric data, Historical Groundwater Data within City and near City limits where applicable. The City may make available other relevant data as requested or required. The results from data collection not in ArcGIS shall be converted to a scale map in ARCGIS to assist in the development of conceptual local and regional projects GI or LID projects designed for planning purposes. City has storm drain, sanitary sewer system within City limits on ArcGIS and will be available for Consultant.

Task C – Coordination: If determined necessary to evaluate the feasibility of Green Infrastructure and other LID projects: Consultant shall coordinate a meeting with Utility Companies such as, but not limited to, California American Water Company, Golden State Water Company, El Monte Water Company, San Gabriel Valley Water Company, Sterling Mutual Water Company, Del Rio Mutual Water Company, Southern California Edison, LA County Sanitation District, Telecommunication Companies, So Cal Gas, etc. providing utilities to the City. Consultant shall discuss with Utility Companies and their individual Capital Programs to determine utility conflicts and assist in the prioritization of City’s potential projects to eliminate project overlap, and possible project partnership.

Consultant shall coordinate with City’s Engineering, Utilities, Maintenance Division, and Department of Parks Recreation and Community Services with planned Capital Improvement Projects that can be bundle and/or prioritized projects with other concurrent Capital Improvement Projects (if applicable) to reduce overall implementation costs.

Consultant shall coordinate with City’s Community and Economic Development Department with upcoming private development projects’ feasibility for potential public-private partnerships.

Task D – Develop Potential Local or Regional Green Infrastructure and LID Projects: Consultant shall evaluate and develop individual projects at the street and parcel scale with sufficient resolution for capital planning (i.e., specific project location, type size, drainage area, point of diversion, etc.) Consultant shall consider the following BMP categories or a combination of, but not limited to:

- Infiltration Galleries
- Diversion Systems
- Capture and Re-Use
- Bio-Filtration Systems
- Street Curb Extensions
- Permeable Pavements
- Infiltration Trenches
- Deep Infiltration Wells
- Park Retrofits

Task E – Prioritize and Map of Potential and Planned Projects: Consultant shall identify, map using ARCGIS, and prioritize areas for potential and planned projects on both City and privately owned parcels such as parks and City owned parking lot areas, and within the street right-of-way. Consultant shall also assign multi-benefit score such as Wet Weather Water Quality Benefits, Dry Weather Water Quality Benefits, Significant Water Supply Benefits, Community Investment Benefits, Nature-based solutions, and leveraging funds and community support. Total Maximum Daily Load (TMDL) compliance or progress toward TMDL compliance should also be a prioritization to consideration. Projects that address local flooding should also be considered.

The project prioritization shall be developed to form the City’s Stormwater Urban Master Plan.

Task F – Project Partnerships: Consultant shall coordinate individual meetings with the El Monte Unified School District and Mountain View School District to identify potential opportunities for partnering in project(s) in or adjacent to school district property.

Task G – Preliminary Concept Report: Consultant shall develop a detailed preliminary concept report for 10-15 (small, medium, and large) projects that are considered priority projects. Preliminary concept report would consist of, but not limited to, site location, watershed characteristic, retrofit characteristic, project scope, project and design parameters, budget level cost estimate, site photos, preliminary conceptual site plans, estimation of Safe Clean Water Program Infrastructure Program Score, typical sections, aerial map, and drainage map. Consultant will provide a summary and fact sheet for each project.

Preliminary concept report may be combined with similar BMPs at multiple locations, i.e., street curb extensions and/or parkway rain gardens.

Task H – Workplan for Completion of Future and Prioritized Projects: Consultant shall propose a programmatic approach to develop and prioritize stormwater projects that will: demonstrate near-term and long-term action, consider TMDL compliance deadlines, actionable progress; develop options for customized control measures that evaluate costs and benefits.

Based on the findings and development of the above Tasks, the Consultant shall create a workplan for the implementation of prioritized projects.

Consultant shall develop a phased implementation schedule, based on a 10-year and 20-year capital plan. In collaboration with City staff, the Consultant shall develop prioritization criteria and a guidance document for the City.

The Workplan shall also incorporate a strategy to leverage the Safe Clean Water Program with grant funding opportunities.

Task I – Conduct Public Outreach and Education with Public, Staff, and Stakeholders: The Consultant shall develop a Public Outreach Plan. The Consultant shall take the lead in conducting four (4) workshops with the community along with City staff from the Environmental Division. In addition, the Consultant shall conduct three (3) study sessions for the stakeholders and City Council selected sub-committee to present the draft Master Plan.

The Consultant shall be responsible for the preparation and distribution of a multi-language (English, Spanish, Chinese, & Vietnamese) public outreach postcard inviting residents, businesses, and all stakeholders via mailers to City approved distribution area map and on City approved social media outlets. The Consultant should explain the goals of the SCWP and how this funding is related to project selection and implementation.

Consultant shall prepare meeting minutes and submit to all City Staff and assist City with developing responses to any questions resulting from workshops and meetings mentioned above.

Task J - Develop Project Website: Consultant shall promote engagement and inform the community of the City's vision, project scope, project's progress, upcoming events, post comments and concerns, and posting of all conceptual plans. Provide links as example(s) of other projects where project websites were used with other agencies. Cost for this Task shall include cost for hosting Project Website for a period of three (3) years.

Task K – BMP Desktop Application: The Consultant shall develop a BMP Desktop Application for the City, inclusive of Tasks G and H. The Consultant shall provide a GIS database for all proposed projects. Develop GIS layers that includes a color-coded map of all proposed and future Citywide projects. A static version of the BMP Desktop Application shall be available to residents and elected officials and have an interactive display to better understand the City's Stormwater Urban Master Plan as well as see real-time updates.

Please provide a maximum of three (3) pages sample screenshot of the proposed BMP Desktop Application from past projects.

The Consultant shall include a separate line item in the cost proposal for a BMP Desktop Application and provide technical support for the 1st year for unlimited users and share interactive maps with the public.

Task L – Stormwater Urban Master Plan (Master Plan): The Consultant shall develop the City's Master Plan, inclusive of Tasks A through K as noted above. The Plan shall be comprehensive and develop design requirements to meet the MS4 Permit, the City's WMP requirements or equivalent, and incorporate all applicable comments and concerns from public workshops. A draft Plan shall be submitted to

City staff for review. The final Master Plan shall be completed for approval by the City by April 30, 2024.

Task M – As-Needed Program Management Support: After completion of the Stormwater Urban Master Plan, Consultant shall support the City with program administration on an as-needed basis for 1-year. As-needed support may include, but is not limited to, strategic program management during program start-up, City staff capacity-building and training, and internal or external outreach/engagement support. An Allowance in the amount of \$45,000 shall be allotted for Task M.

3. PROPOSAL FORMAT

All proposals shall include the following information and comply with the associated page limit restrictions. The entire proposal shall be limited to 25 pages or less. Note that one (1) page includes the front side of an 8.5x11 sheet of paper and the front and back cover does not constitute a page. However, the Table of Contents, Appendices, Exhibits, Resumes, Title pages and blank pages will all count toward the 25-page limit. Points will be deducted from your proposal if the specified page limits are exceeded.

- 1) **Cover Letter.** Maximum one (1) page cover letter signed by an officer of the firm, binding the proposer to all of the commitments made in the submittal. The letter shall include name, address and phone number of the person authorized to represent the proposer and shall include the following Statement:
 - a. I HAVE READ UNDERSTOOD AND AGREED TO ALL STATEMENTS IN THIS REQUEST FOR PROPOSAL AND ACKNOWLEDGE RECEIPT OF ALL ADDENDUMS/AMENDMENTS AS WELL AS TO THE TERMS, CONDITIONS, AND ATTACHMENTS REFERENCED.
- 2) **Firm's Background.** Maximum of two (2) page background on the firm and its area(s) of professional expertise relevant to this RFP.
- 3) **Qualifications and Experience of Proposer's Personnel.** Summary of the relevant experience, work history, training, education, and special certifications of the proposer's personnel who will be performing the professional services contemplated under this RFP on the proposer's behalf. Briefly discuss the Consultant team's qualifications and experience with stormwater projects of a similar magnitude and nature. Proposers shall provide identical information for all sub-consultants' performing any of the tasks or services contemplated under this RFP on the proposer's behalf. The summary shall also include the office location of key personnel proposed to work on this contract. Relevant experience can include your company's overall experience, experience with similar projects, the experience of individuals on your proposed team, and experience of proposed personnel working together on similar projects. Show how your experience relates to the demands of services to be provided.

What is your company's experience designing storm water projects for municipalities,

counties, and/or the State? What is your company's experience with WMMS modeling software, cost-benefit analysis related to developing Stormwater Urban Master Plan Projects? Describe comparable projects and Stormwater Urban Master Plans performed by your company in the last five years, including the number of projects, scope of services, type of BMPs, and status of projects.

- 4) **Proposed Personnel.** Resume for the project manager/principal and 1-page resumes for each of the other key personnel only, including sub-consultants, which will be performing the majority of the work on this contract. Resumes for corporate leadership should not be included unless said individuals will be performing substantial work on this program. The designated Project Manager/Principal (where occurs) shall be the primary contact with the City during the contract period and shall function in that capacity while employed by the firm. In addition, the City must approve changes of personnel. Identify the team members who will work on each task and their experiences in water resource/stormwater design.
- 5) **Quality Assurance/Quality Control Procedures.** Brief description of the consultant's approach to implement a Quality Control Plan. Prepare a detailed scope of work which meets the City's goals for this project. For each work task, provide a detailed narrative description of how the firm proposes to execute the task.
- 6) **References.** Each proposal must include at least three (3) public agency references going back to not more than five (5) years from the issuance of this RFP in which the proposer was engaged to perform tasks similar to those requested under this RFP. References should place an emphasis on past projects in which the personnel to be used by proposer for this project were deployed. The references should include the name, title, and contact information of the public agency officer or employee responsible for overseeing the proposer's work.
- 7) **Schedule Control.** Discuss previous projects where the consultant was able to avert a potential delay by implementing project management techniques. Submit a schedule with an estimated project start date of May 1, 2023, showing major milestones and all work tasks beginning with the project kick off meeting and ending with the deliverable of the final documents.
- 8) **Fee Schedule/Cost Proposal.** A detailed cost estimate for performing specific tasks identified in the RFP and a schedule of rates for each proposed personnel that may be tasked to complete the tasks. The Fee Schedule/Cost Proposal shall be submitted separately and will not count toward the 25-page proposal page limit. All such positions and applicable hourly rates, sub-total of hours for each proposed staff, inclusive of any associated costs to provide services shall be listed in the "**Sample Fee Proposal Form**" provided herein as **Attachment A**. Fees should detail estimated personnel hours and accompanying hourly rates for completion of each of the identified tasks. The Fee Schedule shall also include costs and expenses related to photocopying, postage, travel, etc. (i.e., Reimbursement expenses) listed under Task I.

To the extent that a proposal contemplates the use of sub-consultants to perform any one or more of the above-described tasks on the proposer's behalf, the proposal shall include a List of Sub-consultants identifying all sub-consultants and state the fee for each sub-consultant in the Fee Schedule under the appropriate Task under which the service will be provided. In so far as the proposer's proposal contemplates an increase in compensation rates or charges prior to the completion of Tasks 1 through 7, and during the term of the portion of the PSA or any extension term, the proposal shall clearly indicate when such increases will take effect and by how much.

- a. The Fee Schedule/Cost Proposal shall be submitted separately and titled "**FIRM NAME - COST PROPOSAL FOR STORMWATER URBAN MASTER PLAN**"

The City reserves the right to delete specific task(s).

1. Evaluation Criteria

Each proposal shall be evaluated on the basis of the proposer's expertise, experience and training and the expertise of its key personnel along with prior contracting history, approach to the tasks, cost, proposed schedule and compliance with the RFP requirements including the terms of the attached PSA. Each such factor shall be weighted by the City as follows:

- a) **Expertise, Experience & Training Plus Prior Contracting History (50%)** – The expertise, experience and training of the proposer and its key personnel and previous experience with similar work in similar fields and qualifications and depth of the staff that will perform the work.
- b) **Task Approach (40%)** – The proposer's responsiveness in developing a comprehensive plan while meeting regulatory requirements and the City's specific needs.
- c) **Compliance with RFP (10%)** – The ability of the proposer to comply with all instructions set forth under this RFP as well as the proposer's ability to agree to all of the terms and conditions of the attached PSA without modification, particularly as relates to indemnification, insurance requirements and standards of care.

Consultants should thoroughly address the above selection criteria to receive the maximum possible points.

2. Selection Process

A selection committee comprised of City staff will review the proposals. Proposals will be ranked on qualifications and the selection committee may choose to interview several of the top ranked proposers. However, at its sole discretion the selection committee may dispense with interviews and select a proposer to provide the required services.

3. Proposal Requirements

The Consultant's proposal must be comprehensive, concise, and to the point. A proposal is a voluntary response on the part of a Consultant, and this RFP does not commit the City to pay any costs incurred in its preparation. The City reserves the right to accept or reject optional elements of this proposal, or the proposal in part, or its entirety.

This RFP is a solicitation for proposals only, and is neither intended, nor to be construed as an offer to enter into an agreement or engage in any formal rule competitive bidding or negotiation pursuant to any statute, ordinance, or regulation.

All data, documents, and other products used or developed during the project will become the property of the City.

The Proposal and separate Fee Schedule/Cost Proposal shall each be submitted electronically (upload to PlanetBids through the City's website) in Portable Document Format (PDF) and must be received prior to the time and date specified. No exceptions to this requirement will be considered.

Each electronic file shall be clearly titled:

- **FIRM NAME – STORMWATER URBAN MASTER PLAN 2023**

Proposer will also be required to submit (3) hard copies via mail of the Proposal and Fee/Rate Schedule in a separate sealed envelope to the following City staff listed below:

**City of El Monte
Department of Public Works – Engineering Division
11333 Valley Boulevard
El Monte, CA 91731
ATTN: Jessica Chan, Management Analyst
JChan@elmonteca.gov**

Subject: RFP – STORMWATER URBAN MASTER PLAN

Proposals must be received by or before the Submission Deadline to PlanetBids. Hard copies of the Proposals that are post marked after the Submission Deadline will not be considered by the City. Submitted Proposals shall be maintained as confidential records of the City up to the Submission Deadline. Firms may withdraw, modify and/or resubmit an RFP prior to the Submission Deadline but not after. Firms shall be bound to the terms of their RFP following the Submission Deadline, however, the City, in its sole and absolute discretion, reserves the right to accept post deadline modifications if it is determined that such modifications are in the best interests of the City. The City also reserves the right to waive minor non-substantive informalities or allow the firms to correct.

- 1) Proposers shall be solely and exclusively responsible for all costs incurred in connection with the preparation and submission of the proposals; demonstrations; interviews; preparation of responses to questions and requests for additional information; for contract discussions; or for anything in any way related to this RFP. The City is not liable for any costs incurred by a proposer in response to this RFP. Whether or not a proposer is awarded a contract pursuant to this RFP, no proposer shall be entitled to reimbursement for any costs or expenses associated with the proposer's participation in this RFP process.
- 2) Late proposals will not be considered.
- 3) The City reserves the right to reject any and all proposals received as a result of this RFP. The City's potential award of a contract will not be based on any single factor or will it be based solely or exclusively on the lowest cost proposal. If a contract is awarded, it will be awarded to the proposer who in the judgment of the City has presented an optimal balance of relevant experience, technical expertise, price, quality of service, work history, and other factors which the City may consider relevant and important in determining which proposal is best for the City.
- 4) The City reserves the right to cancel or modify this RFP. There is no guarantee that the City will award a contract.
- 5) The City reserves the right to investigate the qualifications of any proposer under consideration including proposed subcontractors and parties otherwise related to the proposer and require confirmation of information furnished by a proposer or require additional evidence of experience and qualifications to provide the services or otherwise discharge the obligations required by this RFP.
- 6) Following the Submission Deadline, the City, pursuant to the California Public Records Act (Govt. Code Section 6250 et seq.) reserves the right to make copies of all submitted proposals available for inspection and copying by any interested member of the public, except to the limited extent the City determines that any information contained in a proposal is legally privileged under the California Public Records Act. By submission of a proposal, proposers acknowledge and agree that their proposal and any information contained therein may be disclosed by the City to interested members of the public, including other proposers.
- 7) The City reserves the right to approve or disapprove of sub-consultants, joint venture partners, or other proposed team members.
- 8) The City reserves the right to evaluate responses in terms of the best interests of the City, applying criteria provided in this RFP and any other criteria the City, in its sole discretion, deems pertinent.
- 9) By the submission of a proposal, each proposer accepts and agrees to execute a written Professional Services Agreement (PSA) in the form attached hereto as Exhibit B. By

submission of a proposal, each proposer agrees to execute a PSA with the City in the form attached hereto as Exhibit B, inclusive of all stated terms and conditions relating to indemnification, required insurance and standard of care requirements. If a proposer is unable to agree to any of the terms or conditions of the PSA in the form attached hereto, the proposer must identify the provision(s) in question and provide an explanation as to why the proposer cannot comply with such provisions. If a proposer's objection to a certain provision of the PSA is merely a question of added cost, the proposer shall indicate in the proposal the difference in cost associated with complying with the provision(s) versus the cost associated with the City's waiver or modification of the provision(s). The City shall be under no obligation to make modifications to the PSA after a contract has been awarded and proposers shall be deemed to have incorporated all costs associated with compliance with the PSA into their proposal. A proposer's inability to comply with one or more provisions of the PSA shall be a factor that will be considered by the City in determining which proposal will serve the best interest of the City when all other factors are taken into account.

- 10) All proposals must remain valid for a minimum period of ninety (90) calendar days after the Submission Deadline. Responses may not be modified or withdrawn by the proposer during this period of time except in accordance with this RFP and with written permission granted by the City.
- 11) All questions or requests for clarification shall be submitted via PlanetBids. All questions received by this deadline will be addressed and released on PlanetBids by the RELEASE OF INFORMATION REQUESTED DATE.
- 12) If it becomes necessary to revise any part of this RFP, an addendum will be posted on the PlanetBids. It shall be the sole responsibility of the proposer to check for any addendums to the RFP that may be issued by the City.
- 13) It is presumed that each proposer has read and is thoroughly familiar with the scope of services to be performed under this RFP.
- 14) The proposer agrees that, if a contract is awarded to a proposer, the proposer shall make no claim against the City or any of the funding agencies because of any estimate or statement made by any employees, agents, or consultants of the City which may prove to be erroneous in any respect.
- 15) Proposers may withdraw their proposal prior to the Submission Deadline.

4. Insurance Requirements

The selected consultant shall provide the following at the time of contract execution.

Insurance coverage must include naming the City of El Monte as additional insured (Form CG2010 or Equivalent), policy number, expiration date, and amounts (limits). *GENERAL LIABILITY CARRIER MUST HAVE A S CURRENT A.M. BEST RATING OF "A VI" OR HIGHER. WORKERS' COMPENSATION CARRIER MUST HAVE A CURRENT A.M. BEST*

RATING OF "A-VII" OR HIGHER. CARRIERS MUST BE ADMITTED IN CALIFORNIA. MINIMUM ACCEPTABLE LIMITS: GENERAL LIABILITY; GENERAL AGGREGATE \$2,000,000 AND PRODUCTS-COMP/OP AGG \$2,000,000. WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY: E.L. EACH ACCIDENT \$1,000,000 AND E.L. DISEASE-EA EMPLOYEE \$1,000,000 AND E.L. DISEASE – POLICY LIMIT \$1,000,000.

Sample is available upon request.