



CITY OF EL MONTE
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

Jerry Moreno
Public Works & Utilities Director

SUBMITTAL REQUIREMENTS FOR DEVELOPMENT PROJECTS

Provide the following information for the project. Sections A and B are required to be provided. Sections C and D are only required if applicable to the project. City will accept Sections A and B of this form to be completed and submitted attached to the plans in lieu of plotting it directly on the plans:

A. EARTHWORK CALCULATIONS

- Provide earthwork calculations (in cubic yards) stamped and certified by a California Registered Professional Civil Engineer on the Title Sheet of the Architectural Plans.

| | |
|---|------------------------|
| Cubic Yards of Cut: | _____ |
| Cubic Yards of Over-Excavations: | _____ |
| Total Cubic Yards of Cut/Excavation: | _____ |
| Estimated Percentage (%) of Shrinkage Loss: | _____ |
| Available Cubic Yards for Fill/Backfill: | _____ |
| Cubic Yards of Fill: | _____ |
| Cubic Yards of Over-Excavation Backfill: | _____ |
| Total Cubic Yards of Fill/Backfill: | _____ |
| Cubic Yards of Import/Export: | _____ |
| <u>CERTIFICATION</u> | |
| I hereby certify, under penalty of perjury, that the information provided in this certification is true to the best of my knowledge and belief. | |
| Signature: _____ | Date: _____ |
| <i>(To be signed and dated by a Registered Civil Engineer)</i> | |
| [Engineer's Seal] | |
| Registration Number: _____ | Expiration Date: _____ |
| Address: _____ | |
| Email: _____ | |
| Phone Number: _____ | |

Note: A Grading Permit will be required for additions or ADUs that exceed 50 cubic yards of earthwork and/or involve site modifications that exceed a total area of 5,000 square feet. A Grading Permit is required for all new construction.

Soil directly beneath a foundation shall be excluded from the earthwork volume calculation.

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B. STORMWATER LOW IMPACT DEVELOPMENT (LID)

- Provide the total addition or alternation of impervious areas (in square feet) on the Title Sheet of the Architectural Plans.

| | |
|---|-------|
| (1) Square Footage of Existing Impervious Area: | _____ |
| (2) Square Footage of Alteration to Existing Impervious Area: | _____ |
| (3) Square Footage of Addition to Impervious Area: | _____ |
| Percentage of Impervious Area Added or Altered $(2 + 3)/(1) \times 100\%$: | _____ |

Note: Low Impact Development (LID) applies to all projects unless the project qualifies for the following exemption:

- Any Non-Designated Project that results in an addition or alteration of less than 50 percent of the impervious surfaces of an existing developed site consisting of four or fewer residential units.
- Show the general drainage patterns of the proposed construction on Architectural Site Plan, using arrows to indicate the direction of flow.

Note: Drainage design shall adhere to the requirements of EMMC Section 15.01.120.

C. RIGHT-OF-WAY

- If improvements are proposed within the public right-of-way, provide a cost estimate of public improvements on a separate letterhead, stamped, and certified by a California Registered Civil Engineer and submit an Encroachment Permit application to the Engineering Division for review.

D. FOG DISCHARGE PERMITS

- Projects that are proposing on-site cooking are subject to a Fats, Oils, and Grease (FOG) Permit per EMMC Section 13.10.050. Please provide plumbing plans with a grease interceptor for review.

E. ADDITIONAL NOTES

1. Projects that are only proposing Tenant Improvements (TI) within existing structures are exempt from these requirements.